

Further Particulars Lodge Porter (Casual)

Job Title	Lodge Porter
Term of contract	Casual
Responsible to	Head Porter
Working with	All members of the College, staff and visitors to the College
Department	Domestic Bursary - Lodge
Location	Univ North Site, North Oxford, between Woodstock and Banbury Road and/or University College Main Site, High Street, Oxford, OX1 4BH
Hours of work	Flexible (up to 40 hours per week)
Holiday Pay	12.07% x hourly rate of pay per hour
Meals	Whilst on duty and when the kitchens are open
Pension Scheme	Automatic enrolment into the Contributory Pension Scheme
Pay	£14.21 per hour
Expected Start date	As soon as possible
Closing date for applications	12 noon on Tuesday 16 June 2026
Interview date	TBC
How to apply	Please complete the application form available from our website http://www.univ.ox.ac.uk/content/vacancies and email to: hr.admin@univ.ox.ac.uk or post to: HR Team, University College, High Street, Oxford, OX1 4BH

Disclosure and Barring Service: An enhanced DBS check will be required for this post.

Right to work: All applicants must be eligible to work in the UK and will need to bring proof to the interview.

Data protection: All data supplied by applicants will be used only for the purposes of determining their suitability for the post and will be held in accordance with the principles of the Data Protection Act 1998.

University College is an equal opportunity employer