



UNIVERSITY COLLEGE OXFORD

Stipendiary Lectureship in English Literature Period 1550 to 1700

Salary: £18,341-£20,628 (*depending on experience*)

OVERVIEW OF THE POST

Applications are invited for a Stipendiary Lectureship in English Literature, tenable for 2 years, from 1 January 2020 to 31 December 2021. The post-holder will undertake a stint of eight hours of tutorials per week for University College, averaged over three eight-week terms.

By mutual agreement, this position may be held concurrently with another compatible post.

UNIVERSITY COLLEGE

About University College

Founded in 1249, University College (Univ) is the oldest of the 38 colleges of Oxford University. Like all the colleges, it is an independent, self-governing establishment that functions both as an academic institution and as a social and residential centre for its members. The College currently has approximately 420 undergraduate and 270 graduate students. Most of the core subjects on offer at Oxford University can be studied at University College.

Among the Fellows of the College are six Professorial Fellows, some thirty-two Tutorial Fellows, twenty Supernumerary Fellows and up to ten Junior Research Fellows at any one time. In addition, the College employs some forty Stipendiary and Non-Stipendiary Lecturers who have a range of teaching responsibilities. The Governing Body of the College, which has overall responsibility for all aspects of the running of the College, comprises the Master (the head of the College) together with the Tutorial and Professorial Fellows. The current Master is Sir Ivor Crewe, formally the Vice-Chancellor of Essex University and a distinguished political scientist.

English Literature at University College

The College currently has two Tutorial Fellows in English Literature, Professor Nicholas Halmi and Dr Joseph Moshenska. The post-holder will work under the administrative supervision of Professor Halmi.

Teaching

This post has been created to replace Dr Moshenska's duties during a fixed period of research leave. During term the post-holder will be required to undertake a stint of eight hours of tutorials for University College per week, averaged over three eight-week terms. Since the College meets some of its teaching needs via exchange arrangements with other colleges, some of these hours are likely to be spent teaching undergraduates from other colleges. The post-holder will teach undergraduates in tutorials (normally 2, but sometimes 3 undergraduates) and small college classes (up to 5-8 undergraduates).

Tutorials consist of an hour of academic discussion between tutor and students. Tutorial and class teaching also includes the marking of submitted essays and other exercises. We expect the appointee to cover the following subjects:

- Final Honour Schools Paper 3: English Literature 1550-1660;
- Final Honour Schools Paper 4: English Literature 1660-1760;
- Final Honour Schools Paper 1: Shakespeare;
- Undergraduate dissertations that fall within the period 1500-1750;
- A contribution to the first year introductory paper on literary theory.

For further details about the English Faculty and the syllabus, see the Faculty website: <https://www.english.ox.ac.uk/home>. Details of the undergraduate syllabus are available here: <https://www.english.ox.ac.uk/course-structure>.

Other College duties

The postholder will be required to:

- participate in the annual undergraduate admissions process;
- participate in the administration of English and joint schools in the College;
- undertake pastoral duties in relation to undergraduate and graduate students in English and joint schools at University College;
- set and mark termly college examinations for undergraduates (these are known as 'collections');
- hold start-of-term and end-of-term meetings with the undergraduates, and attend students' termly progress reviews at University College;
- advise on students' paper choices;
- co-ordinate students' tuition for modules taught outside the college;
- teach some of their hours for other Oxford colleges as part of a reciprocal teaching arrangement, where appropriate;
- take part in Open Days at University College and some other schools liaison activities if required;
- attend College events for undergraduates and graduates;
- attend the annual academic progress reviews with the Master and the Dean of Graduates and act as College advisor to graduate students if invited to do so.
- undertake related duties in respect of the College's undergraduate and graduate students in English and joint schools.

SELECTION CRITERIA

1. A doctorate in English Literature, or being close to obtaining one;
2. A record of successful teaching within the field of appointment. The selection committee recognises that the successful candidate may have little or no experience of small-group tutorial teaching. Evidence of relevant training may be an advantage;
3. A willingness to provide pastoral support to undergraduate students within the College;
4. A willingness to accept a role in the administration of English and joint schools at the college;
5. A strong research record or research potential within the field of appointment.

TERMS OF APPOINTMENT

The stipend will be in the range £18,341-£20,628 (depending on experience) per annum. This is a fixed-term post for two years only.

The following additional benefits are available at University College:

- Lunch and dinner in the Senior Common Room free of charge throughout the academic year, except when the kitchens are closed.
- Membership of USS pension scheme.
- Use of a teaching room.
- Occasional access to small conference grant.

APPLICATION PROCEDURE

Applications should be sent to recruitment@univ.ox.ac.uk by **12 noon (UK time) on Monday 18 November 2019**, and should include:

- A covering letter.
- A completed application form.
- A description of teaching experience.
- A statement of current and proposed research, including a list of publications.
- A *curriculum vitae*.
- The names of two academic referees, to include one referee able to provide a teaching reference. Applicants should ask their referees to write direct to recruitment@univ.ox.ac.uk, by the same closing date of **Monday 18 November 2019**.

Electronic applications and references are preferred. Applications should be submitted as a single pdf document, in the order listed above. All data supplied by candidates will be used only for the purposes of determining their suitability for the post and will be held in accordance with the principles of the Data Protection Act 1998 and the College's Data Protection Policy (available on the website at <https://www.univ.ox.ac.uk/content/policy-documents-and-regulations>). Applicants are requested to inform their referees that even where a reference is marked "strictly confidential" it could still be disclosed to the subject of the reference if that subject so requested and the College's Data Protection Officer deemed it appropriate.

Candidates are also asked to complete a recruitment monitoring form, available to download from the website. This form is used for monitoring purposes only and will not be seen by any member of the selection committee.

Potential applicants wishing to make informal enquiries about this post may contact Dr Joseph Moshenska (joseph.moshenska@ell.ox.ac.uk), or the Senior Tutor of University College, Dr Andrew Bell (andrew.bell@univ.ox.ac.uk).

Interviews are expected to take place on **Friday 6 December 2019** (subject to confirmation). Candidates invited for interview will be asked to submit written work of up to 10,000 words, and to give a teaching presentation at the time of interview. **Written work should not be sent at this stage.** Further details will be sent to short-listed candidates.

All reasonable interview expenses will be reimbursed, and overnight accommodation can usually be provided if needed.

Please note that this post would not entitle the successful applicant to apply for a Tier 2 UK Visa, and thus any applicant should ensure that they have the legal right to work in the UK for the period of the lectureship.

University College is an equal opportunities employer. Applications are particularly welcome from women and black and minority ethnic candidates, who are under-represented in academic posts in Oxford.