



Further Particulars

Food Service Assistant

Job Title	Food Service Assistant
Term of contract	Open-ended
Responsible to	Hall Manager/Hall Supervisors
Working with	Hospitality Team, Catering Team
Department	Domestic Bursary - Hall
Hours of work	Variable Hours as agreed by the College and the employee (mainly evenings and weekends)
Holidays	29 days holiday plus bank holidays (pro rata). The College is closed each year from Christmas to New Year.
Meals	Whilst on duty and when the kitchens are open.
Pension Scheme	Automatic enrolment into the Contributory Pension Scheme
Pay	£9.00 per hour paid monthly
Probationary Period	3 months
Expected Start date	As soon as possible
How to apply	<p>Please complete the application form available from our website https://www.univ.ox.ac.uk/jobs-at-univ-2/ and email to: hr.admin@univ.ox.ac.uk or post to: HR Coordinator, University College, High Street, Oxford, OX1 4BH</p> <p><i>Right to work:</i> All applicants must be eligible to work in the UK and will need to bring proof to the interview.</p>

University College is an equal opportunity employer.

Data protection:

All personal information will be treated in accordance with the principles of the GDPR and related UK data protection legislation. If appointed, your application information will be retained securely as part of your confidential staff record. University College Privacy Policy & Information on how Univ uses your data can be found on <https://www.univ.ox.ac.uk/policy-documents/>